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**FEB - 2017**

**BHARATHIAR UNIVERSITY**

 **COIMBATORE – 641 046.**

 **APPLICATION FORM**

**FOR CAREER ADVANCEMENT SCHEME PROMOTION**

**AS PER SYNDICATE MINUTES & UGC GUIDELINES FOR UNIVERSITY FACULTY**

**Designation & Current Stage**

**Designation & Stage to be Promoted**

**Professor (Stage 5) to Senior Professor (Stage 6)**

**PART - A GENERAL & ACADEMIC BACKGROUND**

|  |  |  |
| --- | --- | --- |
| 1. | Name (in Block Letters): |  |
| 2. | Father’s Name/Mother’s Name: |  |
| 3. | Date of Birth& Age: |  |
| 4. | Category: Please tick () in appropriate box. |  |
|  GEN |  BC | MBC | DNC |  SC |  ST |  PH |  |
| 5. | Current Designation & Academic Grade Pay(AGP): |  |
| 6. | Department / School: |  |
| 7. | Date of last Promotion, if any: |  |
| 8. | Date of eligibility for promotion as per UGC Guidelines Letter dated 13.06.2013N.B.: Counting of past service, if any, is to be considered while deciding the date of eligibility for promotion. | Applicant’s Claim (In case of counting of past service for the date of eligibility for promotion, justification for the same is to be given) | Official Note on Verification of the Claim |
|  |  |
| 9. | Address for correspondence(with pin code): |  |
|  | Permanent Address (with pin code): |  |
| 11. | Telephone No./ Mobile No: |  |
| 12. | E-mail Id: |  |

*All information provided here should duly be supported by documentary proof.*

1. **Academic Qualifications:**

|  |
| --- |
| **A. Last Academic Qualification (other than research degree(s)):** |
| Degree/ Certificate | Name of the Board/University | Year of Passing | Percentage of Marks Obtained | Division/ Class/Grade | Subject (s) |
|  |  |  |  |  |  |

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| --- |
| **B. Research Degrees:** |
| Degree | Title of Dissertation/Thesis | Date of Award | Name of the University |
| M. Phil. |  |  |  |
| Ph. D. / D. Phil. |  |  |  |
| D. Sc. / D. Litt. |  |  |  |
| Others |  |  |  |

1. **Position(s) held Prior to Joining this University, if any:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Designation | Name of Employer | Date of | Gross salary with AGP/Scale of Pay/ Total Pay | Reason for Leaving |
| Joining | Leaving |
|  |  |  |  |  |  |
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1. **Posts held after Appointment at the University:**

|  |  |  |  |
| --- | --- | --- | --- |
| Designation | Department/School | Period | Pay Scale/Academic Grade Pay (AGP)/Total Pay |
| From | To |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Period of Teaching and/ or Research Experience (Other than time taken for obtaining Ph.D. Degree:**

|  |  |  |
| --- | --- | --- |
| Teaching and/ or Research Experience | No. of years | Total Experience (in years) |
| **I)Level of Classes** |
| PG Classes |  |  |
| UG Classes |  |  |
| Total: |  |
| **II)Research Experience** |
|  |  |  |
|  |  |  |
| Total: |  |
| Total (I+II): |  |

1. **Field(s) of Specialisation under the Subject/ Discipline:**

 **(a)**

 **(b)**

1. **Orientation/ Refresher Course(s)/ Other Courses Attended:**

|  |  |  |  |
| --- | --- | --- | --- |
| Title of the Course | Place | Duration (No. of Weeks/Days) | Period |
|  |  |  |  |
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**PART-B:**

**ACADEMIC PERFORMANCE INDICATOR**

**(Format for application to Senior Professor)**

ALL INFORMATION PROVIDED IN THE API BASED PBAS PROFORMA MUST BE SUPPORTED BY DOCUMENTARY PROOF AND DOCUMENT TAG NO. AGAINST THE RELEVANT INDICATOR

**CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CategoryNo. | Nature of Activity | **Professor** | Self Appraisal Score to be submitted by the applicant[Academic year wise] | Supporting Document as proof[Tag No. 1, 2, 3… or 1 to n] | Verified API Score (for Office use only) |
| Max Score | Actual Score |
| I.a | Direct Teaching(Lectures/Tutorials/Practicals /Project Supervision/Field Work) | 60 | Actual hours spent per academic year ÷**7.75** | Academic Year – 1 |  |  |
| Academic Year – 2 |  |  |
| **.****.****.** | **.****.****.** |  |
| Academic Year - 9 |  |  |
| Academic Year - 10 |  |  |
| I.b | Examination duties(question paper setting, Invigilation, evaluation ofanswer scripts) as per allotment | 20 | Actual hoursspent peracademic year÷10 | Academic Year – 1 |  |  |
| Academic Year – 2 |  |  |
| **.****.****.** | **.****.****.** |  |
| Academic Year - 9 |  |  |
| Academic Year – 10 |  |  |
| I.c | Innovative Teaching - learning methodologies,updating of subjectcontents/courses, mentoring etc. | 10 | Actual hoursspent peracademic year÷10 | Academic Year – 1 |  |  |
| Academic Year – 2 |  |  |
| **.****.****.** | **.****.****.** |  |
| Academic Year - 9 |  |  |
| Academic Year - 10. |  |  |
| **TOTAL SCORE in category-I** |  |

**The minimum API Score required under Category-I is 70 per Year.**

**CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CategoryNo. | Nature of Activity | **Professor** | Self Appraisal Score to be submitted by the applicant | Supporting Document as proof[Tag No. 1, 2, 3… or 1 to n] | Verified API Score (for Office use only) |
| Max Score | Actual Score |
| II.a | **Student related co-curricular, extension and field based activities:**(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.) | 15 | Actual hoursspent peracademic year÷10 |  |  |  |
| II.b | **Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities:**i). Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)(ii). Participation in Board of Studies, Academic and Administrative Committees | 15 | Actual hoursspent peracademic year÷10 |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- |
| II.c | **Professional Development activities (such as participation in seminars,****conferences, short term training courses, industrial experience, talks, lecturesin refresher / faculty development courses, dissemination and general articles and any other contribution)** | 15 | Actual hoursspent peracademic year÷10 |  |  |  |
| **TOTAL SCORE in Category-II** |  |

**The Minimum API Score required under category-II is 100 per Assessment period**

**CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| CategoryNo. | Nature of Activity | Faculty of Sciences /Engineering / Agriculture /Medical / Veterinary Sciences | Faculties of Languages /Humanities / Arts / Social Sciences/ / Library / Physical education /Management | Maximum score forUniversity | Self Appraisal Score to be submitted by the applicant | Supporting Document as proof[Tag No. 1, 2, 3… or 1 to n] | Verified API Score (for Office use only) |
| III (A) | ResearchPaperspublished in: | Refereed Journals as notified bythe UGC | Refereed Journals as notified by theUGC | 25 per Publication |  |  |  |
| Other Reputed Journals as notified by the UGC | Other Reputed Journals as notifiedby the UGC  | 10 per Publication |  |  |  |
| III (B) | Publicationsother thanjournalarticles(books,chapters inbooks) | **i.** Text/Reference, Bookspublished by InternationalPublishers, with ISBN/ISSNnumber as approved by theUniversity and posted on itswebsite. The List will be intimated to UGC. | Text/Reference Books, publishedby International Publishers, withISBN/ISSN number as approved bythe University and posted on itswebsite. The List will be intimatedto UGC. | 30 per Book forSingle Author |  |  |  |
| **ii.** Subject Books, published byNational level publishers, withISBN/ISSN number or State /Central Govt. Publications asapproved by the University andposted on its website. The Listwill be intimated to UGC. | Subject Books, published byNational level publishers, withISBN/ISSN number or State /Central Govt. Publications asapproved by the University andposted on its website. The List willbe intimated to UGC. | 20 per Book forSingle Author |  |  |  |
| **iii.** Subject Books, published byOther local publishers, withISBN/ISSN number as approvedby the University and posted onits website. The List will beintimated to UGC. | Subject Books, published by Otherlocal publishers, with ISBN/ISSNnumber as approved by theUniversity and posted on itswebsite. The List will be intimatedto UGC. | 15 per Book forSingle Author |  |  |  |
| **iv.** Chapters in Books, published byNational and International levelpublishers, with ISBN/ISSNnumber as approved by theUniversity and posted on itswebsite. The List will be intimatedto UGC. | Chapters in Books, published byNational and International levelpublishers, with ISBN/ISSNnumber as approved by theUniversity and posted on itswebsite. The List will be intimatedto UGC. | International –10per ChapterNational – 5 perChapter |  |  |  |
| **III(C) RESEARCH PROJECTS** |
| III (C) (i) | SponsoredProjects | (a) Major Projects with grantsabove Rs. 30 lakhs | Major Projects with grantsabove Rs. 5 lakhs | 20 per Project |  |  |  |
| (b) Major Projects with grantsabove Rs. 5 lakhs up to Rs. 30lakhs | Major Projects with grantsabove Rs. 3 lakhs up to Rs. 5lakhs | 15 per Project |  |  |  |
| (c) Minor Projects with grantsabove Rs. 1 lakh up to Rs. 5lakhs | Minor Projects with grantsabove Rs. 1 lakh up to Rs. 3lakhs | 10 per Project |  |  |  |
| III (C) (ii) | ConsultancyProjects | Amount mobilized with a minimum of Rs.10 lakhs | Amount mobilized with a minimum of Rs. 2 lakhs | 10 for every Rs.10 lakhsand Rs.2 lakhs, respectively |  |  |  |
| **III (D) RESEARCH GUIDANCE** |
| III (D) (i) | M.Phil. | Degree awarded | Degree awarded | 5 per candidate |  |  |  |
| III (D) (ii) | Ph.D. | Degree awarded / Thesissubmitted | Degree awarded / Thesissubmitted | 15/10 per candidate |  |  |  |
| **III (E) Fellowships, Awards and Invited lectures delivered in conferences / seminars:** |
| III (E) i | Fellowships/Awards | InternationalAward/Fellowship from academic bodies | International Award / Fellowshipfrom academic bodies/ associations | 15 per Award / 15per Fellowship |  |  |  |
| National Award/Fellowshipfrom academic bodies | National Award/Fellowship fromacademic bodies/ associations | 10 per Award / 10per Fellowship |  |  |  |
| State/University level Award from academic bodies | State/University level Award fromacademic bodies/ associations | 5 Per Award |  |  |  |
| III (E) (ii) | Invited lectures /papers | International | International | 7 per lecture /5 per paperpresented |  |  |  |
| National level | National level | 5 per lecture /3 per paperpresented |  |  |  |
| State/University level | State/University level | 3 per lecture /2 per paperpresented |  |  |  |
|  | The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for anyassessment period |
| III(F) | Development of e-learning delivery process/material | 10 per module |  |

**The Minimum API Score required under category-III is 400 per Assessment period**

**PART-B: SUMMARY OF API SCORES FOR THE ENTIRE ASSESSMENT PERIOD:**

|  |  |  |  |
| --- | --- | --- | --- |
| **SUB- CATEGORY** | **Minimum Required Score** | **Self Appraised Score** | **Verified API Score (for office use only)** |
| **Category- I** | **70 per Year** |  |  |
| **Category- II** | **100 per Assessment period** |  |  |
| **Category- III** | **400 per Assessment period** |  |  |
| **Category II + III** | **600 per Assessment period** |  |  |

**PART – C: OTHER RELEVANT INFORMATION**

***Please give details of any other significant contributions not included above. All information provided here should be supported by documentary proof.***

|  |  |
| --- | --- |
| **Sl. No.** | **Details (Mention year, value, etc., where relevant)** |
|  |  |
|  |  |

**LIST OF ENCLOSURES: (Please attach, documentary proofs including copies of certificates, sanction orders, papers, etc. wherever necessary)**

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| --- | --- |
| 1. |  |
| 2. |  |
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I certify that all information including the personal data and duly filled PBAS proforma provided and documentary proof enclosed herewith are correct.

**Signature of the Applicant**

Place:

Date:

**Countersigned by:**

**Head of the Department/ Director of School /Dean of the Faculty concerned (in case the candidate is Head/Director)**

**Office Seal:**

Place:

Date: