

**ALL UG/PG/MCA/MBA/EXECUTIVE MBA/B.Ed/M.Ed/ DIPLOMA /PG DIPLOMA COURSES
(SDE) EXAMINATIONS – MAY 2017****GENERAL INSTRUCTIONS TO REGULAR CANDIDATES - (To be retained by the candidate)**

1. A form of application to register for All UG/PG/MCA/MBA/Executive MBA/B.Ed./M.Ed./ PG Diploma/Diploma Examinations to be held during MAY 2017 is enclosed. The same may be filled in and sent before the last date as mentioned below.
2. Eligibility conditions prescribed by the School of Distance Education, Bharathiar University to appear for the examination should be satisfied before submission of the application.
3. Examination application will be considered only if the tuition fee has been remitted in full. Applications should not be sent if candidates have arrears of tuition and other fee.


4. a. THEORY EXAMINATION CENTRES :-

State	Centre	Centre code	State	Centre	Centre code
Tamilnadu	CHENNAI	01		THRISSUR	30
	COIMBATORE	02		TRIVANDRUM	31
	DINDIGUL	03		KURAVILANGAD	53
	ERODE	04		KANNUR	67
	GUDALUR	05		PATTANAMTHITTA	78
	KARUR	06		CHANGANACHERRY	87
	MADURAI	07	Karnataka	BANGALORE	37
	OOTY	09		GULBARGA	74
	POLLACHI	10	Andra Pradesh	HYDERABAD	33
	PONDICHERRY	11		NELLORE	34
	SALEM	12		TIRUPATHI	35
	TIRUNELVELI	13		SECUNDRABAD	80
	TIRUPUR	14		VISAKHAPATNAM	36
	TRICHIRAPPALLI	15		ANANTHAPUR	50
	UDUMALPET	16		VIJAYAWADA	54
	VALPARAI	17		AHMEDABAD	39
	VELLORE	18	NORTH INDIA	DELHI	41
	KANCHIPURAM	52		GOA	43
GOBICHETTIPALAYAM	63		JAIPUR	44	
SATHYAMANGALAM	69		KOLKATTA	45	
AVINASHI	70		MUMBAI	46	
METTUPPALAYAM	71		ORISSA	47	
PALANI	72		VADODARA	51	
HOSUR	73		ASANSOL	56	
VILLUPURAM	83		HARYANA	61	
Kerala	ATTINGAL	19		NOIDA	64
	CALICUT	20		HIMALACHALPRADESH	65
	COCHIN	21		MEDINIPUR	82
	IRINJALAKUDA	22		ASSAM	86
	KANJIRAPPALLY	23		GUJARAT	97
	KOLLAM	25		RAJASTHAN	98
	MALAPPURAM	26		PUNJAB	99
	PERINTHALAMANNA	76	ABROAD	DUBAI @	91
	MAVELIKARA	27		S.ARABIA @	94
	KARUNAGAPALLI	24		NEPAL @	68
PALAKKAD	28		SRILANKA @	95	
THODUPUZZHA	29		LONDON @	96	

@- tentative centers – to be finalized based on the number of candidates registered.

4 a (i) If the strength of the candidates in a centre is less than 100 per session, the examination centre will be merged with the nearby centre.

4 a (ii) No change of centre will be allowed under any circumstances.

b. The list of computer codes for the subjects is mentioned in the Time Table. Candidates are requested to check the code number of the subjects he/she is applying for. In case of any discrepancy, the candidate is requested to encircle  the wrong code number and write the correct computer code number by the side of the encircled code number.

c. Candidates cannot be permitted to take up the examination at their own risk. Only the candidates possessing Hall Ticket and Identity Card will be permitted to take up the examinations.

EXAMINATION FEE:-

Particulars	UG/ DIPLOMA	PG/PG DIPLOMA	MBA	MCA	B.ED.	M.ED.
Each theory paper	100	175	400	400	225	350
Each practical paper	200	275	400	400	400	600
Project and Viva Voce(*)	200	275	750	500	--	--
Statement of Marks	100	100	150	150	150	150
Special improvement fee	--	750	750	750	--	--
Cost of application form	50	50	100	100	100	100
Postal expenses	200	200	200	200	200	200
Centre fee: for outside Tamilnadu students only	500	500	500	500	500	500
Provisional Certificate**	250	250	250	250	250	250
Consolidated Statement of Marks***	250	250	250	250	250	250

*For candidates who have under taken project work only. ** For final semester / final year candidates only *** - Lateral entry candidates need not apply.

Consolidated statement of marks will be issued only to the candidates who have undergone the entire course of study through the School of Distance Education, Bharathiar University, Coimbatore - 46, and not for candidates on transfer/re-admission.

The candidates who have registered in India and opt to write the examination in Dubai / Saudi have to pay the fee prescribed below;

Details	Dubai	S.Arabia
	In Dhiram	In SAR
Application	--	--
UG per paper written/practical	50 per paper	50
PG per paper written/practical	75 per paper	75
MBA/MCA	100 per paper	100
Mark sheet	50 per mark sheet/ candidate	50
Provisional Certificate	50 per candidate	50 per candidate
Consolidated Statement of Marks	100 per candidate	100 per candidate
Postal Expenses	--	--

- Candidate who is eligible to appear for the semester / annual examination for the **FIRST TIME** shall submit the examination application and pay the fee for all subjects of that semester/examination irrespective of whether the candidate is willing/not willing to appear for the examination, which will enable the office of the Controller of Examinations to register the candidate for that examination and allot the continuous register number. Any candidate failing to do so and applying for the next examination shall pay i] the fee that he/she should have paid for the previous examination as if he/she had applied for that examination and ii] the fee for all regular subjects of current examination. iii] For arrear Examinations which he/she prepares to write.
- The prescribed Examination fee, mark list fee, etc., should be paid by means of **DEMAND DRAFT** drawn in favour of **The REGISTRAR, BHARATHIAR UNIVERSITY, COIMBATORE - 46** or by Bank of India Challan in the head of account "**SDE Examination Fee Fund**". Application not accompanied by Demand Draft / Challan will be rejected.
- THE FEE ONCE PAID WILL UNDER NO CIRCUMSTANCES BE REFUNDED OR CARRIED OVER FOR SUBSEQUENT EXAMINATIONS.**
- Candidates should write their name and Register number on the right top corner on the backside of the Demand Draft / Challan in **BLOCK LETTERS**. They should not sign on the draft / Challan.

LAST DATE FOR RECEIPT OF FILLED-IN APPLICATION WITHOUT FINE	28.03.2017
LAST DATE FOR RECEIPT OF FILLED-IN APPLICATION WITH A FINE OF Rs.100/-	07.04.2017
NO APPLICATION WILL BE ENTERTAINED AFTER	07.04.2017

- The filled-in application with Demand Draft shall be sent to "**THE CONTROLLER OF EXAMINATIONS, Bharathiar University, Coimbatore - 641 046**" superscribing **on the top of the cover "SDE EXAM APPLICATIONS"** by Registered Post with Acknowledgement so as reach the Controller of Examinations, Bharathiar University, Coimbatore **on or before 28.03.2017 without fine and upto 07.04.2017 with fine. Late receipt of applications beyond the stipulated date will not be entertained even if the Demand Draft/Challan is drawn prior to the due date(s).**
- The written examination will commence from **May 10, 2017**. The detailed written examination time-tables are available in the University Website "**www.b-u.ac.in**". The Practical Examinations will commence after/before the theory examinations and the schedule will be intimated later. The Name of the centre and schedule for the practical examinations will be intimated later.
- Candidates can apply and appear for improvement for one or more theory papers within one year after the completion of the PG course and such improvement is restricted for one time only. The fee for improvement is Rs.750/- in addition to other regular examination fee. "**Application for Improvement Examinations**" should be written on the top of the application form.
- After the publication of results, the statement of marks will be directly sent to the candidates by Registered Post. The University is not responsible for loss-in-transit.
- Candidates who desire to apply for Retotalling and Revaluation shall apply for the same within one week from the date of publication of results in web sites.
- If the number of candidates opting for a particular centre is insufficient, the Controller of Examinations has the right to allot the nearest examination centre for such candidates.
Note: The Controller of Examinations reserves the right to allot any examination centre other than the centre in which the candidate has preferred to appear.]
The examinations should be written only in the examination materials supplied by the University. The examinations written in the materials which have not been supplied by the University cannot be taken up for valuation.
- Candidates who applied for revaluation/retotalling may also apply for arrear examinations of same papers without waiting for the results of revaluation.

CONTROLLER OF EXAMINATIONS

COIMBATORE - 46.

DATE : 13.03.2017.