BHARATHIAR UNIVERSITY
Coimbatore – 641 046
Inspection Commission Report
(New Course/CPA/ PA/ PII)

PROFORMA I

1. Name and Address of the Institution being inspected

Name and address of the college		
Phone No.		
Fax No.		E-Mail:
Web site		

2. Name and Designation of the Head of the Institution *(Principal / Director)*

Name		Phone No.(O)	
Designation		Phone No.(R)	
Highest Degree		Mobile No.	
Specialization		Fax No.(O)	
Total Experience		E-Mail	
University Approval Number			

3. Name and address with Phone No. of the Inspection Commission members:

S. No.	Name, Designation and address	Phone / Mobile No.
1		
2		
3		

4. Date and Time of Inspection

5. Purpose of the inspection commission:

S. No.	Purpose	Name of the course(s)	Strength	
			Sanctioned	Requested
1	Starting of New courses			
2	Continuance of Provisional Affiliation (CPA)			
3	Permanent affiliation (PA)			
4	Permanent Increase in intake (PII)			

6. Particulars of infrastructure available

i. Structure of the College Building (Tick whichever is applicable)

a)

Permanent	Temporary

b)

RC	Tiles	AC Sheet	others

ii. Class rooms (space required is 10 Sq.ft. per student)

	Required	Available
Number of class rooms already available for the existing courses		
Number of class rooms available for the proposed new courses under consideration		

iii. Total number of Desks and Benches:

Required	Available

7. Details of Laboratories (Floor space of the Lab with dimensions should be attached, work tables should be of standard size, Furnish the time table of the lab separately) (35 Sq. Feet per student)

S. No.	Name of the Course	Name of the Lab	Area of the Lab	Major Equipments available

8. Computer Facilities: (For Computer Science practical, the floor space should be 20 Sq. ft. /student)

S. No.	Particulars	Requirements as per Norms		Availability	
1.	No of Computer terminals				
2.	Hardware Specification				
3.	No of terminals of LAN/WAN				
4.	Relevant Legal Software	Application	System	Application	System
5.	Peripheral(s) Printers				
	DVD Writers				
	Scanners				
	LCD projectors				
6.	Internet Accessibility (in kbps & hrs)				
7.	Power backup(UPS)				
8.	Air Conditioner				

9 Library and Learning Resources :

S. No.	Resources	
1.	Librarian (Name & Qualification Approval No.)	
2.	Area of the Library	
3.	Seating capacity	
4.	Working Hours	
5.	Number of Books available	
6.	Number of Journals/ Magazines	
7.	Annual budget	
8.	Library Assistant	

10. Details of the availability of Books/Journals (Please enclose the list)(Norms: 5 copies of the Text books and reference books and 50 copies of other books for each discipline)

S. No	Course(s)	Number of titles of the books Available	Number of volumes	Journals	
				National	International
1.					
2.					
3.					
4.					
5.					

11. Physical education Facilities:

S. No.	Facilities/ Faculty	Availability
1	Director (Name & Qualification approval number)	
2	Play Ground facilities	
3	Out Door Games	
4	Indoor Games	
5	Gymnasium	
6	Equipments	
7	Instruments	
8	Assisting Staff	

12. a. Details of staff available for which the applications are made (Course-wise) (may be given as Annexure)

Sl. No.	Name of the Course (UG & PG)	Name of the staff	Qualification
	Language- Part I		
	English		
	Core subjects		
	Allied		
	Others		

b. 3% of the post under teaching / non teaching category from Differently abled persons (GO.Ms.No.107 Hr.Edn. (E1) Dept dt.14.05.2015)

c. 25% salary subsidy for Assistant Professors with visually impaired persons (GO.Ms.No.107 Hr.Edn. (E1) Dept dt.14.05.2015)

13. Details of Administrative/ Technical / Supporting staff

S. No	Staff Category	Number
1	Administrative Staff	
	a) Administrative Officer	
	b) Accounts Officer/Assistant Account Officer	
	c) Clerks	
	d) Others	
2	Technical / Supporting Staff	
	a) Laboratory Assistant	
	b) Programmer	
	c) System Analyst	
	f) Others (Computer Lab in-charge, Lab Attendant etc)	

14. Details as to the submission of returns for the previous year

S. No.	Name of the returns	Submitted/ Not Submitted
1.	Annual Returns	
2.	Staff Returns	
3.	Annual Accounts	

15.Availability of other facilities:

S.No.	Parameter	Availability		
1.	Potable Water Supply Drinking water for every staff room and each of the floor)			
2.	Ventilation and lighting (Norms: 4 tube lights and 2 fans in a class room)			
3.	Hostel	Boys		
		Girls		
4.	Toilet Facilities(Norms: one wash basin for every 100 staff and students, urinals for every 50 staff and students and toilets for every 50 staff and students separately for ladies and gents.		Gents	Ladies
		Wash Basin		
		Urinals		
		Toilets		
5.	Medical facilities			
6.	Reprographic facilities in the Institutions.			
7.	Barrier free environment for physically challenged.			
8.	Canteen			

9.	Transport	
10.	Generator	
11.	Rain water harvesting (GO.Ms.No.107 / 14.05.2015)	
12.	Solar power facility (GO.Ms.No.107 / 14.05.2015)	

Date: .....

Place:.....

Name and Signature of the Principal of the College with seal.

Signature of the Convenor and members of the Inspection Commission

LIST OF ANNEXURES ATTACHED WITH INSPECTION REPORT

Library, Computers and Equipment – Course-wise
Stock Register of Library Books (copies of last five pages to be submitted)
Usage register of books (copies of last three pages),
Stock registers of Computers, equipment
Internet facility, (Type and bandwidth details)