BHARATHIAR UNIVERSITY: COIMBATORE – 641 046

No.BU/R/D1/Botany/Herbarium/25250/2017-18 Dated : 07.12.2017.

TENDER NOTICE

Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore- 641 046 upto 3.00 P.M on 27.12.2017 for the supply of 3 Nos. of Herbarium Rack to the Dept. of Botany, Bharathair University, Coimbatore.

Tender documents can be downloaded from our website www.b-u.ac.in upto 27.12.2017. The cost of the tender documents ₹ 315 and EMD ₹ 3,000 has to be enclosed in the form of DD drawn in favour of the Registrar, Bharathiar University, Coimbatore while submitting the tender.

REGISTRAR i/c.
BHARATHIAR UNIVERSITY

Note : The tender cover should be superscribed as "Tender for the supply of 3 Nos. of Herbarium Rack to the Dept. of Botany, Bharathiar University, Coimbatore.

BHARATHIAR UNIVERSITY: COIMBATORE – 641 046

TENDER CONDITIONS AND INSTRUCTIONS FOR SUPPLY OF 3 NOS. OF HERBARIUM RACK TO THE DEPT. OF BOTANY, B.U.

1. **Sealed Tenders will be received by the Registrar, Bharathiar University, upto 3.00 p.m. on 27.12.2017 for the supply of 3 Nos. of Herbarium Rack to the Dept. of Botany, Bharathair University, Coimbatore.**
2. **Tender should be addressed to the Registrar, Bharathiar University and should be only in sealed covers by Registered post/ or in person. Tenders received in ordinary covers without seal will not be considered.**
3. **The tender cover should be superscribed as "Tender for the supply of 3 Nos. of Herbarium Rack to the Dept. of Botany, Bharathair University, Coimbatore. Due on 27.12.2017.**
4. **The tenders will be opened by the Registrar in the Registrar's Chamber at 4.00 p.m. on 27.12.2017 in the presence of the tenderers who are present.**
5. **Each tender shall be accompanied with the EMD of ₹ 3,000 in the form of DD drawn in one of the Nationalised Banks in the name of "Registrar, Bharathiar University" payable at Coimbatore. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.**
6. **Tenders received late will be returned to the tenderer unopened.**
7. **The entries in the tender schedule shall be as for as possible without scoring, corrections and over writings and shall be legible. The unavoidable correction or scoring shall be attested by full signature of the tenderer. The tenderer should sign on each page of the tender document.**
8. **In the tender schedule the tenderer should quote his rates for each item separately in figures and words in the corresponding column.**
9. **If the rates quoted in the schedule differ in words and fipgures, the lowest quoted rate will be taken. The unit rates quoted in the schedule are those governing payment.**
10. **Taxes or any other charges if any shall be clearly mentioned specifying the percentage. If this is not specifically mentioned it will be taken that the rates quoted are nett.**
11. **If the tenderers quotes the price in INR with GST taxes, should mention the valid GST Registration, GST Registration Numbers along with the copy of the Registration Certificate.**
12. **The rate quoted shall be for delivery at University Campus.**
13. **No revision of rates at any cost will be accepted.**
14. **Tender documents are not transferable.**
15. **Tenders shall be submitted only in this official form and the tenderers should sign on each page of the all tender documents and enclosed without any omission.**
16. **The tender shall be valid for a minimum period of 90 days from the date of opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it opened, the EMD remitted will be forfeited.**
17. **The EMD of the unsuccessful tenderers will be refunded after the tenders are disposed by the competent authority.**
18. **Successful tenderer shall remit a security deposit 5% to the order value and execute an agreement on Tamilnadu stamp paper to the value of Rs.100.00. Failure to execute the agreement within the stipulated time will entail in forfeiture of the EMD. Security Deposit will be refunded after warranty period is over**
19. **The materials should be supplied within stipulated period mentioned in the supply order. If it is not made within the period the supply order will be cancelled and EMD forfeited.**

P.T.O.

20. **The make of the materials shall be mentioned in the tender.**
21. **Any dispute arising out of this contract shall be settled only on the court having jurisdiction of Coimbatore.**
22. **The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons there for.**
23. **Regarding the acceptance of supply with reference to the specifications and quality of materials supplied the decision of the Registrar shall be final.**
24. **If it is imported, please quote the price CIF Chennai / CIP Chennai /FOR upto the University. Quote the Price with Warranty. Separate charges for warranty will not be considered at any cost. Payment will be by means of LC / FDD in favour of the Principal Supplier. Wire Transfer not applicable as per the rules of the University.**
25. **The University is registered with DSIR; it is eligible for exemption of Central Excise duty as per Government Notification No.10/97 Central Excise Dt: 1.3.1997. It is also eligible for customs duty exemption as per the Govt.Notification No.51/96 Customs dt.23.07.1996.**
26. **Necessary documents for customs clearance will be provided by the University within 3 working days after receipt of Cargo arrival/shipment notice and invoice from the supplier. Hence no demurrage will be paid by the University for Clearance Delay.**
27. **Customs Clearance charges , packing , forwarding charges , transportation and delivery charges upto the University have to be borne by the firms account.**
28. **This University's general rules for the supply of the materials and works will apply on this purchase also.**
29. **Tender shall be submitted subject to agreeing the above terms and conditions. Original tender documents should be enclosed otherwise it will be liable for rejection**

TO BE FILLED IN BY THE TENDERER:

S.No.	Tender Cost – ₹ 315 DD /Banker's Cheque No/ Date	EMD Details ₹ 3,000 DD No/Banker's Cheque No/ Date

SIGNATURE OF THE TENDERER

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SCHEDULE

S.No	Specification	Qty.Req.	Amount ₹
1.	Herbarium Rack ➢ Tissue culture Rack Required – Two (2) ➢ Construction - Metal steel 304 grade ➢ Rack size - 48'x 20' ➢ No. of Rack – 4 Nos. ➢ 4 No. of Drak per Rack – 4 Nos. per rack ➢ No. of wheels – 4 wheels ➢ Material of construction of Rack - Acrylic	**3 Nos.**	
Amount			
GST Tax details and other charges etc, if any			
Net Amount (Inclusive of all taxes)			

Warranty :
Delivery :

SIGNATURE OF THE TENDERER

NOTE:

1. **Please Quote the Price for the instruments with make; without the mention of make the tenders will not be considered.**
2. **The University is eligible for exemption of Central Excise Duty as per the Govt. Notification No.10/97 Central Excise Dt.01.03.1997. Hence the item price may be quoted separately (i.e.) Unit. Price & Taxes etc. only. The University will be given necessary exemption form for Central Excise. It is also eligible for customs duty exemption as per the Govt.Notification No.51/96 customs dt.23.07.1996**
3. **The firm may quote the rates as per the tender specification, the rate quoted by the firm will be considered if it is only as per the tender specifications. If there is any deviation from the tender specification, the tender will not be considered.**
4. **The Original tender form should be submitted to this office along with the tender schedules.**