

BHARATHIAR UNIVERSITY: COIMBATORE 641 046

No. BU/2017-18/ R-D5/Equip./111-1

Date: 29.01.2018

TENDER NOTICE

Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore - 641 046 upto **3.00 P.M on 15.02.2018** from the reputed firms for the supply of “**1 no. of Photo Copier**” for the Bharathiar University Arts & Science College, Pollachi, Coimbatore.

Tender documents can be downloaded from our website: www.b-u.ac.in from **31.01.2018 to 15.02.2018**. The cost of the tender documents **Rs.315/- and EMD Rs.3,750/-** has to be enclosed in the form DD or by bank challan in the Bank of India, Bharathiar University drawn in favour of “**The Registrar, Bharathiar University, Coimbatore**” be accompanied with **while submitting the tenders**.

*** NOTE: The tender documents should be submitted to the Registrar, Bharathiar University, Coimbatore.**

REGISTRAR i/c

TENDER CONDITIONS AND INSTRUCTIONS FOR SUPPLY OF “1 no. of Photo Copier” FOR
Bharathiar University Arts & Science College, Pollachi, Coimbatore

1. Sealed tenders will be received by the Registrar upto **3.00 p.m. on 15.02.2018** for the purchase of “**1 no. of Photo Copier**” for the Bharathiar University Arts & Science College, Pollachi, Coimbatore as given in the schedule.
2. The tender shall be submitted in the sealed cover superscribed as “Tender for the purchase of “**1 no. of Photo Copier**” for the **Bharathiar University Arts & Science College, Pollachi, Coimbatore**, due on **15.02.2018 at 3.00 p.m.**
3. **The tenders will be opened by the Registrar in the Registrar’s Chamber at 4.00 p.m. on 15.02.2018 in the presence of the tenderers who are present.**
4. Each tender shall be accompanied with an **EMD of Rs.3,750/- (Three Thousand Seven Hundred and Fifty rupees only)** in the form of Bank of India Challan or DD drawn in one of the Nationalized Banks in the name of “Registrar, Bharathiar University” payable at Coimbatore. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
5. Tenders received late will be returned to the tenderer unopened.
6. The entries in the tender schedule shall be as far as possible without scoring, corrections and over writings and shall be legible. The unavoidable correction or scoring shall be attested by full signature of the tenderer. The tenderer should sign on each page of the tender document.
7. In the tender schedule the tenderer should quote his rates for each item separately in figures and words in the corresponding column.
8. If the rates quoted in the schedule differ in words and figures, the lowest quoted rate will be taken. The unit rates quoted in the schedule are those governing payment.
9. Taxes or any other charges if any shall be clearly mentioned specifying the percentage. If this is not specifically mentioned it will be taken that the rates quoted are net.
10. The rate quoted shall be for delivery at Bharathiar University Arts & Science College, Pollachi.
11. **If the tenderers quotes the price with GST, should mention the valid GST registration Number along with the copy of the registration Certificate.**
12. No revision of rates at any cost will be accepted.
13. Tender documents are not transferable.
14. Tenders shall be submitted only in this official form and the tenderers should sign on each page of the all tender documents and enclosed without any omission.
15. **The tender shall be valid for a minimum period of 180 days from the date of opening.** Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after if opened, the EMD remitted will be forfeited.

16. The EMD of the unsuccessful tenderers will be refunded after the tenders are disposed by the competent authority.
17. **Successful tenderer shall remit a security deposit of 5% of the accepted tender order value** (including EMD already remitted) and execute an agreement on Tamilnadu stamp paper to the value of Rs.100.00. Failure to execute the agreement within the stipulated time will entail in forfeiture of the EMD. Security Deposit will be refunded after audit/warranty period is over.
18. The materials should be supplied within stipulated period mentioned in the supply order. If it is not made within the period the supply order will be cancelled and EMD forfeited.
19. The materials quoted shall confirm to ISI standard. The make of the materials shall be mentioned in the tender.
20. Any dispute arising out of this contract shall be settled only on the court having jurisdiction of Coimbatore.
21. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons there for.
22. Regarding the acceptance of supply with reference to the specifications and quality of materials supplied the decision of the Registrar shall be final.
23. This University's general rules for the supply of the materials and works will apply on this purchase also.
24. Tender shall be submitted subject to agreeing the above terms and conditions. Original tender documents should be enclosed otherwise it will be liable for rejection.
25. Downloaded tender documents should be accompanied with tender cost and EMD in the form of DD drawn in favour of the Registrar, Bharathiar University.

Cost of Tender document (to be filled by the tenderer)			
DD/Challan No.	Date	Amount	Bank

Details of EMD Amount (to be filled by the tenderer)			
DD/Challan No.	Date	Amount	Bank

SIGNATURE OF THE TENDERER
Mobile No:

BHARATHIAR UNIVERSITY: COIMBATORE 641 046
SPECIFICATION FOR “1 no. of Photo Copier”

Description	Qty.	Unit Rate Rs.	Total Amount Rs.
Photo Copier Copy + Print + Color N/W Print 2 X 500 Sheets 100 Sheets by pass Automatic Duplex Unit Free: 2KV Stabilizer – 1 No. Warranty	1 no.		
Total Amount Rs.			
Add GST			
Nett Amount Rs.			

Nett rate should be quoted.

SIGNATURE OF THE TENDERER

NOTE

1. Please Quote the Price with make of the items, without make the tenders will not be considered.
2. The University is eligible for exemption of Central Excise Duty as per the Govt. Notification No.10/97 Central Excise Dt.01.03.1997. Hence the item price may be quoted separately (i.e.) Unit. Price & Taxes etc. only. The University will be given necessary exemption form for Central Excise. It is also eligible for customs duty exemption as per the Govt. Notification No.51/96 customs dt.23.07.1996.
3. The firm may be quoted the rate as per the tender specification, the rate quoted by the firm will be considered if it is only as per the tender specifications. If there is any deviation of specification from the tender specification, the tender will not be considered.
4. The Original tender form should be submitted to this office along with the tender schedule.