

BHARATHIAR UNIVERSITY: COIMBATORE – 641 046.

Ref. No. 21503/2016-17/D5

Date: 06.10.2017

TENDER NOTICE

Sealed Tenders are invited by **The Registrar, Bharathiar University, Coimbatore – 641 046** upto 3.00 p.m. on **25.10.2017** for Printing and Supply of **University Monthly Calendar – 2018** for use in the Registrar's Office, Bharathiar University, Coimbatore

Tender Documents can be downloaded from our website www.b-u.ac.in upto from **09.10.2017** to **25.10.2017**. The cost of the tender documents Rs. 788/- and EMD Rs. 7,500/- has to be enclosed in the form of DD drawn in favour of **the Registrar, Bharathiar University, Coimbatore** with while submitting the tender.

REGISTRAR i/c

Note: The tender cover should be superscribed as “Tender for the Printing of University Monthly Calendar – 2018” Bharathiar University, Coimbatore.

To
Firms as per list

Copy to:

1. P.A. to Vice-chancellor
2. PA to Registrar
3. The Finance Officer, BU
4. The PRO i/c, BU – with a request to host the above in the University Website

BHARATHIAR UNIVERSITY: COIMBATORE - 641 046.

**TENDER CONDITIONS AND INSTRUCTIONS FOR THE PRINTING AND SUPPLY OF
UNIVERSITY MONTHLY CALENDAR-2017**

1. Sealed tenders will be received by the Registrar upto **3.00 p.m** on **25.10.2017** for the Printing and Supply of **UNIVERSITY MONTHLY CALENDAR-2018** for the Registrar's Office of this University.
2. The tender shall be submitted in the sealed cover superscribed as "**Tender for Printing and Supply of UNIVERSITY MONTHLY CALENDAR-2018**" to the Registrar's Office due on **25.10.2017** at **3.00 p.m.**
3. The tender will be opened by the Registrar in the Registrar Chamber at **4.00 p.m** on **25.10.2017** in the presence of the tenderers who are present.
4. Each tender shall be accompanied with the **EMD amount of Rs. 7, 500/-** shall be remitted in the form of DD drawn in favour of the Registrar, Bharathiar University payable at Coimbatore in one of the Nationalised Banks or by Bank of India Challan, Bharathiar University Branch, Coimbatore-46. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
5. Tenders received after the due date will be returned to the tenderers unopened.
5. The entries in the tender schedule shall be as for as possible without scoring, corrections and over writings and shall be legible. The unavoidable correction or scoring shall be attested by full signature of the tenderer. The tenderer should sign on each page of the tender document.
6. In the tender schedule the tenderer should quote his rates for each item separately in figures and words in the corresponding column.
7. If the rates quoted in the schedule differ in words and figures, the lowest quoted rate will be taken. The unit rates quoted in the schedule is those governing payment.
8. Taxes or any other charges if any shall be clearly mentioned specifying the percentage. If this not specifically mentioned it will be taken that the rates quoted as Nett.
10. The rate quoted is meant for delivering the goods at the University campus.
11. **If the tenderers quotes the price with GST, should mention the valid GST registration Number along with the copy of the registration certificate.**

12. The rate quoted shall remain stable during the whole contract period and no revision of rates at any cost will be accepted.
12. Tenders shall be submitted only in this official form and the tenderers should sign on each page of the all tender documents and enclosed without any omission.

**SIGNATURE OF THE TENDERER
With Seal**

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13. Tender shall be valid for a minimum period of 90 days from the date of opening. Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after if opened, the EMD remitted will be forfeited.
14. The EMD of the unsuccessful tenderers will be refunded based on his request after the tenders are disposed by the competent authority.
15. The materials should be supplied within stipulated period mentioned in the supply order. If it is not made within the period the supply order will be cancelled and EMD forfeited.
16. The materials quoted shall confirm to ISI standard. The make of the materials shall be mentioned in the tender.
17. Any dispute arising out of this contract shall be settled only on the Court having jurisdiction of Coimbatore.
18. Tenders document are not transferable.
19. All the general rules and regulations framed by the University will also apply in this case.
20. The University reserves the right either to accept or reject tender either in whole or part without assigning any reason thereon.
21. Tender shall be submitted subject to agreeing the above terms and conditions. Original tender documents should be enclosed otherwise it will be liable for rejection.

**SIGNATURE OF THE TENDERER
With Seal**

Tender Cost Details:

Bank Demand Draft/BOI Challan No: ----- dt. -----Rs. -----

To, -----

EMD Cost Details:

Bank Demand Draft/ Challan No: -----dt.-----Rs.-----

BHARATHIAR UNIVERSITY: COIMBATORE - 641 046

UNIVERSITY MONTHLY CALENDAR - 2017

SCHEDULE

S.No	Specification	Qty. req.	Rate/ Each Rs.	Amount Rs.
1.	Size : Dummy (17 x 22) Leaves : 6 leaves (Front & Back) Paper : 130 GSM Art Paper (Glossy) Colour : Multicolour (4 colour) Binding : Top Wiro Binding (Full length of holder rod-end to end) Tinned Emblem	5500 Nos.		
	Total Amount Rs.			

Note:

1. 130 GSM Art Paper (Glossy) sample sheet should be enclosed. Otherwise it will be liable for rejection.
2. Necessary proof of printed matter may be sent to Registrar's Office-Purchase section ('D' Section) for approval before final work is done.
3. Specimen copy may be collected from the Registrar's Office, Purchase Section.
4. The printing material of University Monthly Calendar should deliver on 2nd week of December 2017.

SIGNATURE OF THE TENDERER
With seal