

**BHARATHIAR UNIVERSITY: COIMBATORE 641 046**

**No. BU/2017-18/R-D5/E-sec./Copier/29242**

**Date: 05.01.2018**

**TENDER NOTICE**

Sealed Tenders are invited by the Registrar, Bharathiar University, Coimbatore 641 046 upto 3.00 p.m. on 23.01.2018 for the supply of one no. of one no. of Multifunctional Copier to the Registrar's Office – Establishment section, Bharathiar University.

Tender Documents can be downloaded from our website: [www.b-u.ac.in](http://www.b-u.ac.in). From 11.01.2018 to 23.01.2018. The cost of the tender documents Rs.788/-and EMD Rs.10,375/- has to be enclosed in the form of DD or by bank challan in the Bank of India, Bharathiar University drawn in favour of "The Registrar, Bharathiar University, Coimbatore" while submitting the tender.

**REGISTRAR i/c**

**BHARATHIAR UNIVERSITY COIMBATORE: 641 046**  
**TENDER CONDITIONS AND INSTRUCTIONS FOR THE SUPPLY OF**  
**Multifunctional Copier**

1. Sealed Tenders will be received by the Registrar up to 3.00 p.m. on **23.01.2018** for the purchase of **“one no. of Multifunctional Copier”** to the Registrar’s Office-Establishment Section, Bharathiar University, Coimbatore as given in the schedule.
2. **The tender shall be submitted in a sealed cover superscribed as “Tender for the purchase of “one no. of Multifunctional Copier” to the Registrar’s Office-Establishment Section, due on 23.01.2018 at 3.00 p.m.**
3. **The tenders will be opened by the Registrar in the Registrar’s Chamber at 4.00 p.m. on 23.01.2018 in the presence of tenderers who are present.**
4. Each tender shall be accompanied with an **EMD of Rs.10,375/- (Ten thousand and three hundred seventy five rupees only)** in the form Bank of India Challan or DD drawn in one of the Nationalized Banks in the name of “Registrar, Bharathiar University” payable at Coimbatore. Cheques and Bank Guarantees will not be accepted. Tenders without EMD shall be summarily rejected. EMD will not carry any interest.
5. Tenders received late will be returned to the tenderer unopened.
6. The entries in the tender schedule shall be as far as possible without scoring, corrections and over writings and shall be legible. The unavoidable correction or scoring shall be attested by full signature of the tenderer. The tenderer should sign on each page of the tender document.
7. In the tender schedule the tenderer should quote his rates for each item separately in figures and words in the corresponding column.
8. If the rates quoted in the schedule differ in words and figures, the lowest quoted rate will be taken. The unit rates quoted in the schedule is those governing payment.
9. Taxes or any other charges if any shall be clearly mentioned specifying the percentage. If this is not specifically mentioned it will be taken that the rates quoted are nett.
10. The rate quoted shall be for delivery at University Campus.
11. No revision of rates at any cost will be accepted.
12. Tender documents are not transferable.
13. The tender shall be submitted only in this official form and the tenderers should sign on each page of the all tender documents and enclosed without any omission.
14. **The tender shall be valid for a minimum of 180 days from the date of opening.** Tenderer should not withdraw his tender after the tenders are opened. In case the tender is withdrawn after it opened, the EMD remitted will be forfeited.
15. The EMD of the unsuccessful tenders will be refunded immediately after the tenders are disposed of by the competent authority.

16. The material should be supplied within the stipulated period mentioned in the supply order. If the supply is not made within the period the supply order will be cancelled and EMD will be forfeited.
17. **Successful tenderer shall remit a security deposit of 5% of the accepted tender order value** (including EMD already remitted) and execute an agreement on Tamilnadu stamp paper to the value of Rs.100.00. Failure to execute the agreement within the stipulated time will entail in forfeiture of the EMD. Security Deposit will be refunded after audit/warranty period is over.
18. The materials quoted shall confirm ISI standard. The make of the materials shall be mentioned in the tender.
19. Any dispute arising out of this contract shall be settled only at the court having jurisdiction of Coimbatore.
20. The authority competent to accept the tender reserves the right to reject or accept any tender without assigning any reasons thereof.
21. Regarding the acceptance of supply with reference to the specification and quality of materials supplied. The decision of University Registrar shall be final.
22. The University's general rules for the supply of the materials and works will apply on this purchase also.
23. The tender is submitted subject to and agreeing to the above conditions. Original tender documents should be enclosed otherwise it will be liable for rejection.
24. Downloaded tender documents should be accompanied with tender cost and EMD in the form of DD drawn in favour of the Registrar, BU.
25. In case of downloading the tender conditions from the University website the tenderer must enclose a Demand Draft for **Rs.788/-** towards the tender cost in addition to EMD amount.

Cost of Tender document ( to be filled by the tenderer)			
DD/Challan No	Date	Amount	Bank

Details of EMD Amount (to be filled by the tenderer):			
DD/Challan No	Date	Amount	Bank

**SIGNATURE OF THE TENDERER**  
**MOBILE NO:**

**Schedule for Multifunctional Copier**

<b>S. No</b>	<b>Specifications</b>	<b>Qty Req.</b>	<b>Rate each</b>	<b>Total Amount Rs.</b>
<b>1</b>	<b>Multifunctional Copier</b> <ul style="list-style-type: none"><li>• 9" Color VGA touch tilting screen</li><li>• Warm-up time approx. 20 seconds</li><li>• A3 Copier</li><li>• 65 images per minute</li><li>• RADF</li><li>• Duplex print &amp; copy</li><li>• Network Printer</li><li>• A3-Color Scanner</li><li>• 100 Sheet Bypass Feeder</li><li>• 2*550 – Sheet Cassette</li><li>• 1*2500 – A4 Cassette</li><li>• 2400 x 600 DPI (with smoothing)</li><li>• PCL6, PCL5e, PCL5c</li><li>• TCP/IP (IPv4, IPv6)</li><li>• Memory 4GB</li><li>• 320GB SELF Encrypting Drive Toshiba Secure HDD</li><li>• Intel ATOM 1.33 GHz (Dual Core)</li></ul> <b>Warranty:</b>	<b>1 no.</b>		
			<b>Add GST</b>	
			<b>Grand Total Rs.</b>	

**NETT rate should be quoted.**

**SIGNATURE OF THE TENDERER**

**NOTE:**

1. Please quote the price with make of the items, without make the tender will not be Considered.
2. The University is eligible for exemption of Central Excise Duty as per Government Notification No: 10/97 Central Excise Dt. 1.3.97. Hence, the item price may be quoted separately (i.e.) unit price & taxes etc; only. The University will be given necessary exemption form for Central Excise. It is also eligible for Customs Duty exemption as per the Government Notification No: 51/96 Customs Dt. 23.06.1996.
3. The firm may be quoted the rate as per the tender specification, the rate quoted by the firm will be considered if it is only as per the tender specifications. If there is any deviation of specification from the tender specification, the tender will not be considered.
4. The Original tender form should be submitted to this office along with the tender schedule.