

BHARATHIAR UNIVERSITY: COIMBATORE-641046

INTERNAL QUALITY ASSURANCE CELL

FORMAT FOR DEPARTMENT ACADMEIC AUDIT [2018-2019]

Name of the Department: *Extension and Career Guidance*

Date : *24-08-2019*

Name, Designation and Address of Academic Audit Experts: *Dr. J. Arthi*
Professor
Dept. of Business Administration
Arinashilingam Institute for Home Science and
Higher Education for Women
Coimbatore - 641043.

Faculty Members Present:

- 1. Dr. A. Vimala, Professor & Head*
- 2. Dr. J. Sadhasivam, Associate Professor*
- 3. Dr. C. Dhayanand, Assistant Professor*

Criterion	Items	Verification Yes / No	Comments	Suggestions for improvement
I. Curriculum	Steps followed in the designing of syllabus & Curriculum	Yes	The design of syllabus & curriculum is prepared in an organized way with the help of Bos.	The curriculum includes inter-disciplinary supportive course is much appreciable. A credit based open some course may be introduced.
	Contents of the Curriculum	Yes	- Learner-Centric Curriculum - Describe KSA that student should attain	*Looks satisfactory *Internship may be introduced for UG program.
	Validation done	Yes	- Validated by collecting & processing the feedback	Feedback Analysis may be presented in the Bos.
	Credits allotted / distribution - logic	Yes	- The curriculum follows the minimum credit requirement - No. of credit are allotted as per contact hours for each course.	As per the UGC norms, it is followed.

Curriculum Transaction	Teaching Methods & Teaching aids	Yes	<ul style="list-style-type: none"> - Blend of teacher - learner centric methods - Technology based teaching - Interactive methods 	Lesson plan to be prepared and circulated to students
	E-Learning Modules [Give details including MOOC courses]	Yes	<ul style="list-style-type: none"> - Spoken Tutorial Project, IIT Bombay 	Faculty may be encouraged to prepare e-learning modules and access may be given to students through university portal.
	Project Work UG/PG	Yes	<ul style="list-style-type: none"> - Students having an independency to choose and work - Collection/experimental/simulation based. 	
	Internal Assessment - Components - Uniqueness	Yes	<ul style="list-style-type: none"> - Rigorous and periodic test/seminars/Assignment - Case study for ph 	The pattern of CIA may be structured and marks allocation may be uniformly followed.
	Student Support - remedial coaching	Yes	<ul style="list-style-type: none"> - Comprehensive measures taken for the needed student to improve academic skills. 	- Satisfactory -
	Feedback from students	Yes	<ul style="list-style-type: none"> - Feedback forms are periodically collected & processed 	- Satisfactory -
	Steps taken on the feedback	Yes	<ul style="list-style-type: none"> - Syllabus updation is done with the help of student feedback 	- Satisfactory -