



ACADEMIC UG/PG PROGRAMME RULES & REGULATIONS



CBCS

Issued by IQAC Office

BHARATHIAR UNIVERSITY

Coimbatore-641 046, Tamil Nadu, India

State University I "A" Grade by NAAC | Ranked 15th among Indian Universities by MoE-NIRF

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A. PANORAMIC VIEW ON CBCS SYSTEM

A.1 Definitions

- a. **Programme** normally means, a P.G. Degree programme.
- b. **Course** means, a theory or a practical subject or a combination of both, studied in the semester.
- c. **Faculty** means, a teaching member of the University departments.
- d. **Student Adviser** means, a teaching member of a department, who advises the student on academic and other related matters, nominated by the Head of the Department (HOD).
- e. **Semester** means, the calendar duration of instruction and may normally range from 15 to 18weeks.

A.2.Registration

A.2.1. Semester wise registration

The student is requested to register for opted courses/Papers with the respective faculty, after due announcement of the prescribed dates and at the beginning/commencement of each semesters.

On joining to the University, each student is assigned to a faculty advisor. The student can register for course(s) which he/she intends to take during a given semester on the basis of the programme for each discipline as given in the course of study bulletin and as per the advice given by his/her faculty adviser. The faculty adviser is expected to discuss with the student and then decide the nature of the courses for which the students can register during the semester within the framework of the guidelines (Scheme of Examinations). In this connection, the HOD can pass on the information (about different Quota) of subjects available with other departments, which are applicable to them.

A.2.2.Procedure for Registration

The registration schedule is announced in advance by the HOD. Students should contact the respective faculty adviser of their department for guidance and registration. The student adviser on the instruction of HOD, can suggest possible elective/supportive course(s) for registration by the candidate. In any case, registration must be completed on or before the prescribed last date for registration. If Students have outstanding dues to the Institute or a hostel, shall not be permitted to register and late registration may be permitted for certain period only, for valid reasons and on payment of a late registration fee prescribed from time to time by CBCS office. However, if a student fails to register during any semester, his/her studentship is liable to be cancelled.

- i). The registration of courses for the semester(s) other than the first semester shall be made at least one week prior to the end-semester examination of the previous semester.
- ii). The details of the core, elective and supportive courses and the Project shall be intimated to the students, prior to the date of registration.

- iii).** The registration form shall be filled in and signed by the student and the concerned teacher (Getting signature is not however mandatory).
- iv).** A student may be granted permission to withdraw from a course earlier registered by him/her within two weeks (or in the event of absenting himself/herself for more than two weeks) form the date of commencement of the semester.
- v).** A student who has withdrawn his/her registration for a specific course shall register for that course again when the same course is offered by the department concerned, on subsequent semester.
- vi).** A student shall register for a maximum number of 3 courses/paper under elective and 3 courses under supportive categories in a programme.
- vii).** Temporary withdrawal from the programme: A student may be permitted by the Dean of the faculty on the recommendation of the chairperson of the Programme Committee and the Head of the Department concerned to temporarily withdraw from the programme up to a maximum of two semesters for valid grounds.

B. IMPLEMENTING AUTHORITY

B.1 CBCS Program committee

Every Programme shall have a Programme Committee constituted by the HOD in consultation with all the Courses Teachers of the corresponding programme. The composition of the Programme Committee shall be as follows:

- Chairperson - A faculty member:
- Members - Teachers of all courses of the corresponding programme
- Student Adviser
- Two student representative of the programme (one in I year and other in IInd year), nominated by the Head of the Department.

The Programme Committee shall discharge the following duties:

- (i) Reviewing periodically the progress of the classes.
- (ii) Discussing the problems concerning curricula, syllabi and the conduct of classes.
- (iii) Providing the consultation of the Course Teachers on the nature and scope of assessment for the course, which shall be announced, to the students at the beginning of respective semesters.
- (iv) Communicating its recommendation to the Head of the Department on academic matters.
- (v) The Programme Committee shall discharge the following duties
 - a. Adequacy of student attendance
 - b. Timetable
 - c. Internal Assessment schedule
 - d. Internal marks approval
 - e. Addressing students grievances
- (vi) The Programme Committee shall meet at least thrice in a semester preferably at the end of each internal continuous assessment but before the final end semester exam.

B.2. Program Co-ordinators

The Program co-ordinator (PC) of any program shall be responsible for the students who are registering for the program. PC shall provide information and guide the students for earning their eligible credits for successful completion of the program in two years. PC shall conduct Program committee meeting at regular intervals for continuous assessment evaluation and to identify learning capacity of the students. PC shall take steps to address the problem of slow learners with the help of respective course teachers. PC shall keep record of the student progression throughout the period of two years.

B.3. Student Grievance Redressal committee

The committee is constituted with three teacher members (with at least one female teacher) based on seniority along with Programme coordinator as convenor of the committee. In case of absence of lady faculty member in the department another member

from neighbouring department may be nominated by the Vice chancellor. If needed the Controller of Examination may be invited for the committee. The Registrar shall be permanent invitee to the committee. The committee shall meet whenever student grievances are brought to the notice of the Program coordinator.

B.4. List of Departments and Programs offered

Academic Calendar has all the details

B.5. Department HOD's and Co-ordinator details

Academic Calendar has all the details

C. ADMISSION PROCEDURES TO PG PROGRAMMES

C.1 Eligibility for different programs

For any PG program 10+2+3 years of education is mandatory. Both from India and abroad the same pattern of education requirement is framed as eligible condition. For each program the eligibility criteria is fixed and is provided in **Post Graduate Prospectus**.

C.2. Student strength

The student strength for various PG programs is fixed from 25 to 35 students. The sanctioned strength ranges from 25 to 35 but based on the applications received, the numbers shall be increased to accommodate more students seeking Higher education.

	2021 - 2022
Department	Sanctioned
Dept. Maths	
M. Sc. MATHEMATICS	45
Dept. APPLIED MATHEMATICS	
M.Sc., MATHEMATICS WITH COMPUTER APPLICATIONS	40
Dept. STATISTICS	
M. Sc. STATISTICS	30
M. Sc. STATISTICS WITH COMPUTER APPLICATION	30
Dep. PHYSICS	
PHYSICS	30
Dep. MEDICAL PHYSICS	
MEDICAL PHYSICS	18
Dep. NANOSCIENCE AND TECHNOLOGY	
NANOSCIENCE & TECHNOLOGY	20
Dep. Of ELECTRONICS AND INSTRUMENTATION	
ELECTRONICS AND INSTRUMENTATION	30
Dep. CHEMISTRY	
M. Sc. CHEMISTRY	16
Dep. ZOOLOGY	
M.Sc., ZOOLOGY	40
Department of Bioinformatics	
M. Sc. BIO-INFORMATICS	20
Dep. Of ENVIRONMENTAL SCIENCE	
M.Sc., Environmental science	30
Dep. Of HUMAN GENETICS AND MOLECULAR BIOLOGY	
HUMAN GENETICS & MOLECULAR BIOLOGY	25
Dept. of Botany	
M. Sc. BOTANY	25
Dept. of Bio Technology	
M. Sc. BIO-TECHNOLOGY	25
M.Sc. Medical Bio-Technology (DBT Sponsored)	20

Department of Microbial Biotechnology	
MICROBIOLOGY	25
Department of BIOCHEMISTRY	
M.Sc., Bio-Chemistry	25
Department of COMPUTER SCIENCE	
COMPUTER SCIENCE (M. Sc. Computer Science)	40
Department of INFORMATION TECHNOLOGY	
INFORMATION TECHNOLOGY	40
Dept. Computer Applications	
M.C.A.	80
M.C.A. (Differential fee structure)	0
M.C.A. (Lateral Entry)	0
M. Sc. Data Analytics	40
M. Sc. Cyber Security	40
Dep. Of TAMIL	
TAMIL	30
Dep. Of LINGUISTICS	
LINGUISTICS	20
ENGLISH & FOREIGN LANGUAGES	
M. .A. English Literature	40
M.A. English Language Teaching	0
Dept. Economics	
M. A. ECONOMICS	25
Econometrics (M. A. Econometrics)	0
Dept. Commerce	
M.Com Finance and Computer Applications	30
M.Com Finance and Accounting	30
M.Com (Financial Technology)	30
Dept. EDUCATIONAL TECHNOLOGY	
EDUCATIONAL TECHNOLOGY (Msc. E-Learning Technology)	20
Dept. of Education	
M. Ed. EDUCATION	25
Dept. of COMMUNICATION & MEDIA STUDIES	
COMMUNICATION & MEDIA STUDIES (Master of Journalism & Mass Communication)	30
EXTENSION, CAREER GUIDANCE & STUDENTS WELFARE	
M. A. Career Guidance	10
B. Voc. Business Process Service and data Analysis(UG)	25
B. Voc. Multimedia and Animation (UG)	30
M. Voc. Artificial Intelligence and Data Analytics	0
Dept. PHYSICAL EDUCATION	
B. P. Ed	100
M. P. Ed	40
Dept. SOCIAL WORK	
SOCIAL WORK	40

Dept. TEXTILES AND APPAREL DESIGN	
TEXTILES AND APPAREL DESIGN	25
Dept. PSYCHOLOGY	
PSYCHOLOGY (Msc. Applied Psychology)	40
Dept. SOCIOLOGY	
SOCIOLOGY & POPULATION STUDIES	25
Department of History and Tourism	
M.A. HISTORY	25
Dept. of Women Studies	
WOMEN STUDIES	20
Dept. of Library and Information Science	
LIBRARY AND INFORMATION SCIENCE	15
Master of Library and Information Science Lateral Entry (1 year)	5
BSMED	
M. B. A.	60
M. B. A. (Differential fee structure)	60

C.3 Student Admission Procedure

Applications are invited during the month of April/May by advertising in Newspaper and University Website. The admissions are done based on the conditions referred in **Post Graduate Prospectus**.

D. CURRICULUM DESIGNING

D.1 Board of Studies Formulation

Board of studies is constituted with the following members:

- a. Chairperson – Head of the Department
- b. Faculty of the Department (Regular) – Members
- c. Subject Experts (2 Persons)
 - a. One in Within Tamilnadu
 - b. One in Outside Tamilnadu
- d. Industrial experts (2 or more Persons)
- e. Alumni (1Person)
- f. Current PG Student

D.2 Conduct of BoS

BoS is conducted every academic year in the month of February/March to discuss about the updation and revision in the curriculum, panel of experts for question setting and faculty selection as well as eligibility criteria for the programs and faculty recruitment.

D.3 Standing Committee of Academic Affairs (SCAA)

SCAA is constituted with following members:

- Vice chancellor shall be the Chairperson
- Directorate of Technical Education, Chennai
- Commissioner of Technical Education, Chennai
- Directorate of Medical Education, Chennai
- Two elected Principals from affiliated colleges
- All of Deans of Faculties (5)
- Chairpersons of all Boards of University Departments and Affiliated colleges as members

The SCAA approves the minutes of all Boards of Studies and recommends for placing before the Syndicate. (Reference University Act & Statute)

D.4 Curriculum approval and Implementation

The SCAA minutes is then placed before the ensuing Syndicate for approval. The approved syllabus is applied to the programs offered from the preceding academic year.

E. CURRICULUM

E.1 Curriculum

Every department has a prescribed course structure, which in general terms is known as curriculum/course of Study/Programme. It prescribes courses to be studied in each semester. This includes all the curricula and course contents. Except for the language curricula offered by the Department of Tamil, for all other curricula the medium of the instruction, examination, seminar and project work should be in English.

E.2 Semesters

There are two semesters in a year. The semester that begins in July (July to November) is known as Odd semester and the semester that begins in December (December to April) is known as Even Semester and the summer vacation is from May to June of every year. There is no semester break. However from 21st / 22nd December to 1st January, the mid semester holiday is available.

E.3 Credit System / Program Structure

In general a certain quantum of work measured in terms of credit is laid down as the requirement for a particular degree. The student acquires credits by passing courses every semester. There are mainly two types of courses; i) Laboratory courses consisting of theory and practical and ii) Non-laboratory courses consisting of only theory papers. The credit (C) for a course/Paper is dependent on the number of hours of instruction per week in that programme. Credits are assigned to practical training, seminar and projects also. The quantum of credits for such activities are stipulated by respective programme committee of the department, which on subsequent CBSC meeting chaired by Vice Chancellor, approval will be done. It is mandatory that the syllabus modified/revised must be placed before SCAA for approval and get approved in the subsequent syndicate committee meeting.

E.4 Core courses

Courses focussed on teaching basic concepts of the discipline, various applications of concepts and the tools to apply the concepts are termed as Core courses. Around 75% of the courses are designed towards providing core knowledge.

E.5 Elective courses

Under each program, the department shall offer Program specific electives for the students enrolled in the program to have a choice of courses. These are referred as Elective courses in the syllabus.

E.6 Non major elective (Supportive)

Each department shall offer a pool of Non major elective courses for the students of other departments. Each semester a student has to take one such Non major elective from other departments. These courses are referred as Supportive courses in the syllabus. The

list of such courses offered by the department for each semester shall be circulated to all departments facilitating the students to choose and register.

E.7. Skill Enhancement Courses

E.7.1 Projects

Project is inclusive component of a programme, wherein under the guidance of a faculty member, a student is required to do an innovative work with the application of knowledge earned during the course of his/her study. The student is expected to do literature survey and carry out development and/or experimentation. Through the project work the student has to exhibit both analytical and practical skills. The student will have to do his/her project under the guidance of a faculty member from the same department unless specifically permitted by the HOD for an alternate arrangement.

- i). The project work shall be pursued for a minimum of 16 weeks, normally during the final semester.
- ii). If a candidate could not submit the Project / Report on or before the specified deadline, he/she shall be permitted by the HOD on the recommendation of Course Teacher and the chairperson of the Programme Committee concerned, to submit the same in a subsequent semester.

E.7.2 Internships

Internships are included in curriculum of some programs. The student is expected to undergo training in any industry related to the discipline for a minimum period of 15 to 45 days as per the course curriculum. The student performance shall be assessed by Industrial expert and may provide a grade. In the department the student shall be directed to present the details of training undergone to the Program committee meeting and the committee shall evaluate and award credits as prescribed in the scheme.

E.7.3 Industrial Visits

The students shall be taken to Industries for a visit to understand the process in Industries. The students shall be accompanied by a faculty member and they may submit a report upon their return from the visit which may be evaluated.

E.7.4 Job Oriented Courses

The course content shall be designed by the Industrial experts and the course shall be conducted by any Industry related to the discipline. MoU shall be signed with the Industry for this purpose. The student shall take at least one course per program or one course per year. The credits shall be awarded but it need not be included in the curriculum into the eligibility score. The credits are given as extra credits earned which may reflect in the mark statement.

E.8 SWAYAM

All the students pursuing PG degrees at the University Departments and PG Center of Bharathiar University are required to complete minimum one 2-credit PG level SWAYAM MOOCs during the period of their study. They are required to complete the SWAYAM MOOCs before the end of the third semester of their program period.

Similarly, all the students pursuing UG degrees at the University Departments of Bharathiar University are required to complete minimum one 2-credit UG level SWAYAM MOOCs during the period of their study. They are required to complete the SWAYAM MOOCs before the end of the fifth semester of their program period.

E.9 Value added courses

The course shall be designed by department faculty members with the focus of providing a special skill to the students. Each faculty shall propose one course which may be handled by them or by any Emeritus Professors. The course may be designed for a duration of minimum of 30 hours which shall be away from regular class hours. Each student shall take at least one course during the whole program or shall take one course per year. The credits awarded may be extra credits reflecting in the mark statement.

E.10 Industry 4.0 inclusive courses

Industry 4.0 is a new industrial revolution which is adopted by almost all organizations and industries and requires change in the skill set for employment and hence it is essential to equip industry requirements for the graduates with knowledge on various Industry 4.0 technologies. Bharathiar University has taken an initiative to incorporate Industry 4.0 based curriculum to create a large Industry 4.0 compliant workforce in undergraduate and postgraduate programmes of Life Sciences, Social Sciences, Commerce, Arts and Humanities emphasizing Industry 4.0 components and skills. Various courses are designed on the industry 4.0 skills required in technologies of Artificial Intelligence, Internet of Things, Big Data Analytics, Machine Learning, Data Visualization, Text Analytics, Natural Language Processing and Augmented reality. The curriculum is framed in such way that the industry 4.0 required components for the specific branches are included as elective, core papers or as specific units integrating domain specific content of the programmes

F. ASSESSMENT

F.1 Attendance

No candidate who has put in less than 75% of the full attendance for the course shall be permitted to take the end semester examination of the course concerned. The student may be intimated about the attendance status 10 days from the last working day announced. Condonation of shortage of attendance shall be given as follows:

- a. A minimum percentage attendance of 65 on medical grounds may be condoned with penalty fee of Rs.500/- per course.
- b. Less than 75% without medical grounds and 65% with medical grounds may be directed to register for the course again to compensate the short fall in attendance.

F.2 Assessment procedure-Test Examination

F. 2.1 Scoring of Credits

The minimum number of credits to be earned for the successful completion of the 2 year fulltime (M.Sc./MA) and 3year fulltime (M.C.A) programmes normally are 90 and 135 respectively, which should include a minimum number of credits 6 from the Supportive courses and 12 from the Elective Courses. The Elective / Supportive courses at least one must be offered in the first three semesters. The remaining 72 credits are allotted to core papers/courses offered by the parent departments. This includes theory, practical and project. Normally the project is conducted in the 4th semester. As a special case, 72 credits may also include Field trip or Industrial visit. The MBA programme which comes under AICTE norms, however will have minimum of 128 credits (3200) for its successful completion. Keeping the diverse input of candidates in MBA, all elective courses are offered online the III & IV semesters. Thus core paper alone will be taught in the 1st and 2nd semesters of MBA.

F2.2. Continuous Assessment

This year to give more weightage to Continuous assessment, 50% (50 marks) is assigned for this leaving the remaining 50% for external assessment. As continuous assessment, three types of assessments are to be practiced. Assignments (with 10%; either one or more), Seminar (with 05%) Internal exam (with 30%; one or more) and other activities (with 05% i.e. group discussion, seminar/conference participation, paper presentations etc.) are the conventional assessments followed. Online tests, Online Multiple choice questions, Group discussions, Quiz or any activity are also practiced for assessment. All the assessments are done at regular intervals to assess the progress of the student learning.

F 2.3 End-Semester Examination

At the end of the semester, University conducts the final examination through Controller of Examinations. Controller of Examination (CoE) has a proper system in place with approved policy for conducting the examination and the release of results. The course

teacher of teaching each course shall prepare one set of question paper and an external examiner nominated by the Program committee shall prepare one set of question paper. The scrutiny committee consisting of concerned faculty, Program coordinator and Head of the Department shall approve the question papers and forward them to CoE. The Controller shall send one set of question paper for conducting examination by the Department.

The scrutiny committee should ensure that the questions are prepared based on Bloom's taxonomy covering all levels viz. knowledge, understanding, application, analyzing, evaluating and creating.

F.3 Weightages

One credit is assigned for one hour of lecture per week. Two hours of practical session in a week is equivalent to one credit. Credits ranges from 2 to 8. In all programs Core courses are given higher weightage of 4 to 5 credits than the Supportive courses taken from other departments which are given lesser weightage of 2 credits. Approximately 1 credit is equated to 25 marks. The course wise credit details for each programs are given in scheme of examination of all programs in the syllabus. Most of the cases the maximum credits are given to skill based courses like Projects/Internships/Practical courses.

F.4 Supplementary Examination

A student if fails to secure 50% marks in Continuous assessment, the Program committee shall accord necessary permission for the student to redo the assessments as supplementary examination and provide enough opportunity to improve the score. In case the student fails to secure 50% marks in the end-semester examination, the passing board shall award grace mark of at least 4 up to 8 to each course to give a pass to the student and the grace mark shall not exceed a total of 8 across all the courses the student has appeared. In spite of the grace mark if the student fails to secure 50% then the student is awarded fail grade and may be instructed to appear for the exam in the next semester.

F.5 Course wise grading of students letter grades

Each course examination papers are evaluated and marks are awarded. Conversion of marks to grade points and letter grades are as follows:

Range of marks	Grade points	Letter Grade	Description
90 -100	9.0 – 10.0	O	Outstanding
80 - 89	8.0 – 8.9	D+	Excellent
75 - 89	7.5 – 7.9	D	Distinction
70 - 74	7.0 – 7.4	A+	Very good
60 - 69	6.0 – 6.9	A	Good
50 - 59	5.0 – 5.9	B	Average
40 – 49 #	4.0 – 4.9	C	Satisfactory
00 - 39	0.0	U	Re-appear
Absent	0.0	U	Absent

#only applicable to UG program

F.6 Methods of awarding letter grades

The letter grades are awarded based in following:

C_i = credits earned for course i in any semester

G_i = Grade point obtained for course i in any semester

For a semester:

$$\text{Grade Point Average (GPA)} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses in a semester}}$$

For the entire programme:

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the entire programme}}{\text{Sum of the credits of the courses of the entire programme}}$$

F.7 Eligibility for award of Post-Graduate degree

Candidates admitted prior to 2021 - 22

A candidate who secures a minimum of 50% of marks in the end semester University examination and also a minimum of 50% of marks in aggregate comprising both continuous internal assessment and end semester University examination in each paper shall be declared to have passed the course for the award of the post-graduate degree in Arts, Commerce, Humanities, Management, Science and Social Sciences.

Candidates admitted from 2021 – 22 onwards

A candidate who secures a minimum of 50% of marks in the continuous internal assessment as well as in the end semester University examination and also a minimum of 50% of marks in aggregate comprising both continuous internal assessment and end semester University examination in each paper shall be declared to have passed the course for the award of the post-graduate degree in Arts, Commerce, Humanities, Management, Science and Social Sciences.

Gradation of the Successful Candidates

A candidate who secures a minimum of 7.5 out of 10 CGPA (Cumulative Grade Point Average) and above in aggregate comprising both continuous internal assessment and end semester University examination shall be declared to have passed the examination

in FIRST CLASS WITH DISTINCTION, if the candidate has passed all the examination prescribed for the course in the first appearance.

A candidate who secures a minimum of 6.0 out of 10 CGPA and above comprising both continuous internal assessment and end semester University examination in aggregate shall be declared to have passed the examination in FIRST CLASS.

A candidate who clears all the papers prescribed for the course in the FIRST APPEARANCE shall be eligible for Ranking/Distinction.

F.8 Procedure for redressal on the award mark

Scheme of revaluation of answer script(s) is followed in the University as an effective mechanism to redress the grievances of students on the marks awarded in the semester examinations. Three different options are placed before the candidates who wish to have clarifications on the awarded marks in one or more papers in which they appeared:

Option 1: To get copy of the valued answer script(s) within seven days from the date of publication of results.

Option 2: To apply for revaluation of answer script(s) within seven days of getting the copy of the valued answer script(s).

Option 3: To apply for revaluation (without getting the copy of the valued answer script(s)) within seven days from the date of publication of results.

- The candidates are required to pay the prescribed fee for revaluation of answer scripts at the rate of Rs. 675 per paper, which includes Rs. 75 towards the cost of application form.
- **Revaluation Rules for Awarding Marks**

Difference Between Original Mark and Revaluation Marks (for the pattern 38 out of 75 marks)	Case	Characterization	Result	Marks after Revaluation
1 to 3	I	Pass – Pass	No Change	Original mark Revaluation mark
	II	Fail – Pass	Change	
4 to 8	I	Pass – Pass	Change	Revaluation mark Revaluation mark
	II	Fail – Pass	Change	
9 or More	I	Pass – Pass	Change	Average of nearest two marks
	II	Fail – Pass	Change (to adopt second RV)	
RVM less than OM			No change	Original Mark
No change in the character of result		Fail - Fail		Original Mark

- Copy of the valued answer scripts and revaluation results will be sent to the Head of the University Department where the candidates are undergoing the course / had completed the course.
- There is a provision for reappearance in the subsequent semester to improve the marks in any paper in which candidates have passed in the previous semester.

F.9 Scholastic probation

In case any student is not able to achieve the eligibility score for qualifying degree, the candidate is permitted to appear for the exams in the next examination session. There is no limitation for the number of attempts the candidate can appear. But the candidate has to prepare for the exam based on the recent syllabus instead of their year of study.

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Coimbatore-641 046, Tamil Nadu, India

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