



117th Jubilee Year 1982 - 2007

பாரதியார் பல்கலைக்கழகம் BHARATHIAR UNIVERSITY

COIMBATORE - 641 046

Estd. by Tamilnadu State Legislature under Bharathiar University Act, 1981 (Tamilnadu Act No.1 of 1982)

State University

Accredited with 'A' Grade by NAAC

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From

To

THE REGISTRAR,
Bharathiar University,
Coimbatore 641 046.

All Heads of Department,
All Academic/Administrative Staff Members,
Bharathiar University, Coimbatore 46.

Ref.No.FO/A5/I.T./2019

Date: 22.10.2019

Sir/Madam,

Sub: Income Tax – TDS – Financial year 2019-20 – reg.

It is informed that the Final Installment of Income tax for the year 2019-20 will be deducted at source as statutory. In this connection, the staff who are drawing the Gross Income of Rs.25,000/- p.m. and above have to submit duly filled in worksheet [in duplicate] along with necessary evidence to Finance Section **on or before 15.11.2019 without fail.**

It is informed that **Honorarium and Remuneration** if any received by the staff during the year 2019-20 should compulsorily be noted in the working sheet with supportive evidence. The copies of evidences for income-tax deductions under Sec.80C, 80CCC, 80CCD, 80D, 80E etc. will compulsorily be enclosed with the work sheet.

Tentative Worksheet form can be downloaded from the concerned Dept/Sections e-mail id on or after **5th November 2019.**

Only after submission of the income-tax work sheet along with the supportive evidence on or before **15.11.2019**, the salary for the month of **February 2020** can be claimed and paid.

This may be circulated among the staff members working in your Department/Section.




REGISTRAR

- Copy to : 1. P.A. to the Vice-Chancellor
2. P.A. to the Registrar
3. The PRO i/c, BU [with a request to upload the Circular in our website]