



ज्ञान - विज्ञान विमुक्तये

University Grants Commission

Action Plan

(17 points to be achieved by all the Vice Chancellors by March 2018) proposed at the National Convention on Digital Initiatives for Higher Education 9th July 2017

(For University and University level Institution)

*Information should be inclusive of all affiliated and constituent college if applicable)

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| A | University Name: | |
| B | Address: | |
| C | AISHE Code: | |
| D | State: | |
| E | District | |

SWAYAM

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| 1 | Approve the courses on offer: The list of courses which are being offered for the coming Semester is available on www.swayam.gov.in . All VCs and Heads of Institutions are requested to take approval of the Competent Authority (Academic Council/Senate) for these courses so that students can opt for them, and seek transfer of credits. | | |
| Reply | a) Please indicate the MOOCs courses on SWAYAM adopted by the University. | Remarks if any (Not more than 500 characters) | |
| | b) No of students enrolled in Undergraduate courses on SWAYAM. | 0 | Remarks if any (Not more than 500 characters) |
| | c) No. of students enrolled in Postgraduate courses on SWAYAM. | 0 | Remarks if any (Not more than 500 characters) |
| | d) No. of SWAYAM courses approved for credit transfer for Undergraduate | 0 | Remarks if any (Not more than 500 characters) |
| | e) No. of SWAYAM courses approved for credit transfer for Postgraduate | 0 | Remarks if any (Not more than 500 characters) |

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| 2 | Publicise the courses: The SWAYAM courses shall be publicised by printing posters, WhatsApp messages, Facebook posts and Twitter accounts of the University. The objective is to reach as many people as possible so that they can get benefited by these courses. Please indicate the social media being used by your University so far | | |
| Reply | Media | Whether adopted Y/N | Message/s relating to SWAYAM sent so far |
| | WhatsApp | | |
| | Twitter | | |
| | Facebook | | |
| | Others | | |
| 3 | Prepare new courses: If there are talented teachers in the Universities who are willing to place their course on SWAYAM, they should be encouraged. Such proposals may be sent to the National Coordinator for approval and for providing funding to prepare the courses. | | |
| Reply | Please indicate number of proposals sent so far. | 0 | Remarks if any (Not more than 500 characters) |
| 4 | Retrain teachers: All teachers may be asked to use the SWAYAM courses during their own teaching process so that we can have a blended learning process. The flipped classroom model, where the SWAYAM videos are seen at home, and there is a discussion in the class would help in improving the quality of learning. | | |
| Reply | Please indicate the action taken in this regard so far | Remarks if any (Not more than 500 characters) | |
| 5 | Monitoring Cell: Every University should have a Digital Learning Monitoring Cell which reviews the current use of these digital resources and suggests way to improving their utilisation further in the university and the affiliated institutions. | | |
| Reply | Please indicate the action taken in this regard so far | Remarks if any (Not more than 500 characters) | |
| SWAYAM Prabha DTH channels | | | |
| 6 | Buy Free Dish for accessing SWAYAM Prabha Channels: Every VC may instruct buying of the DD Free Dish from the market (costs about Rs. 1400 one-time cost only) and configure these channels in their office first; and later install in as many class-rooms as possible. Mandate other affiliated colleges: The same message may be given to all the affiliated institutions for setting up these channels and operationalising them immediately. | | |
| Reply | What Action have been taken by University in this regard? | Remarks if any (Not more than 500 characters) | |

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| | a) No. of DD Free Dish installed in Institution. | 0 | Remarks if any (Not more than 500 characters) |
| | b) No. of classroom connected with DD Free Dish. | 0 | Remarks if any (Not more than 500 characters) |
| 7 | Orient the teachers: VCs may hold orientation sessions for all the teachers so that they see and use these channels while teaching their courses. | | |
| Reply | How Many Teachers Got Training of SWAYAM? | 0 | Remarks if any (Not more than 500 characters) |
| National Digital Library | | | |
| 8 | All institutions and the affiliated colleges may immediately join the National Digital Library at https://ndl.iitkgp.ac.in/. This will help students to access more than 80 lakh digital resources at no cost. Universalise access: PI ensure that all the students login and join the NDL. While doing the class work/assignments, they may be asked to use these resources. | | |
| Reply | a) Total no. of students in Institution. | 0 | Remarks if any (Not more than 500 characters) |
| | b) Total no. of students having Login/Password with NDL. | 0 | Remarks if any (Not more than 500 characters) |
| | c) No of books digitized by the Institution for sharing with NDL | 0 | Remarks if any (Not more than 500 characters) |
| 9 | All books in the libraries may be digitised and shared with the NDL at IIT Kharagpur so that it would add to the digital resources and there is greater sharing of the digital resources by all institutions. | | |
| Reply | What Action have been taken by University in this regard? | Remarks if any (Not more than 500 characters) | |
| National Academic Depository | | | |
| 10 | Every institution should join the NAD which hold all the certificates digitally. All the past certificates/degrees/diplomas issued should also be uploaded on to the NAD. For more details, please see https://cvl.nad.co.in/NAD/home.action | | |

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| Reply | a) Since which year the Institution has uploaded the degree/diploma/certificate on the NAD | 0 | Remarks if any (Not more than 500 characters) |
| | b) No. of degree/diploma/certificate uploaded on NAD | 0 | Remarks if any (Not more than 500 characters) |
| | c) No. of colleges/constituent colleges/autonomous colleges registered on NAD | 0 | Remarks if any (Not more than 500 characters) |

Digital Campus

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| 11 | All campus processes like admissions, academic calendar, attendance, assessments, result declaration, administration, pay roll, financial and such other processes shall be computerised. Please indicate the below processes which has been fully computerized in your Institution. | | |
| Reply | <input type="checkbox"/> Admissions | | |
| | <input type="checkbox"/> Academic calendar | | |
| | <input type="checkbox"/> Attendance | | |
| | <input type="checkbox"/> Assessments | | |
| | <input type="checkbox"/> Result declaration | | |
| | <input type="checkbox"/> Administration | | |
| | <input type="checkbox"/> PayRoll | | |
| | <input type="checkbox"/> Financial | | |

Smart Campus

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| 12 | Every campus shall plan for efficient and economical use of water, electricity and waste. Use of solar power and water recycling systems may be planned for, as they would bring sustainability and savings in the long run. | | |
| Reply | What Action have been taken by University in this regard? | Remarks if any (Not more than 500 characters) | |
| | a) Solar power capacity installed in KW. | 0 | Remarks if any (Not more than 500 characters) |

Clean Campus

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| 13 | Every campus shall participate in the Swachh Bharat Abhiyaan and achieve clean campus that has clean toilets, systems for solid/liquid waste management. There will be swachhata rankings of all institutions and the best institutions would be rewarded. | | | | |
| Reply | a) Whether you Institution has participated in Swachh Bharat Abhiyan orgaized through AISHE portal. | Remarks if any (Not more than 500 characters) | | | |
| National Digital Payment Mission | | | | | |
| 14 | Every institution should move towards a complete digital payment system in their campus covering all transactions by the institution. The digital payment modes like BHIM App should be introduced to all students and commercial establishments on the campus, including the canteens. (Fees collection, scholarship payment, salary payment, utility Bill payment, Vendor payment etc). (*Information should be inclusive of all affiliated and constituent college if applicable) | | | | |
| Reply | Types of Transactions | Quarter ending June 2017 (Approx) | Quarter ending Sept 2017 (Approx) | Quarter ending Dec 2017 (Expected) | Quarter ending March 2018 (Expected) |
| | Academic/Hostels Fee collection | 0 | 0 | 0 | 0 |
| | Scholarship disbursement | 0 | 0 | 0 | 0 |
| | Salary/wages payments | 0 | 0 | 0 | 0 |
| | Vendor/ utility/ maintenance bill payments | 0 | 0 | 0 | 0 |
| | Canteen transaction | 0 | 0 | 0 | 0 |
| | Total digital payments | 0 | 0 | 0 | 0 |
| Unnat Bharat Abhiyaan | | | | | |
| 15 | Every institution to adopt atleast 5 villages and help in translating their knowledge for the use of the rural poor. | | | | |
| Reply | a) No. of villages adopted in translating their knowledge for digital information | 0 | Remarks if any (Not more than 500 characters) | | |

| Innovation drives | | |
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| 16 | Students may be encouraged to think out-of-the-box and arrive at solutions that are innovative. For this competitions may be organised for all students covering various areas. Every institution should try to participate in the hackathons that are being organised by various agencies, apart from Govt. | |
| Reply | a) No. of students participated in innovative competition/Hackathons from your Institutions | 0 Remarks if any (Not more than 500 characters) |
| Planning | | |
| 17 | Every institution should plan for the future. They should constitute a group within the campus for preparing the following: | |
| A. | A 15-year vision: to determine where the institution would like to be. | |
| B. | A 7-year strategic plan: to work out medium term plans to reach there. | |
| C. | A 3-year action plan: for immediate improvement of the quality of learning. | |
| Reply | What Action have been taken by University in this regard? (Not more than 500 characters each) | |
| 3-year action plan | | |
| 7-year strategic plan | | |
| 15-year vision | | |